

**Old Webster Special Business District Advisory Commission**  
**MEETING MINUTES**  
**APPROVED**

MEETING DATE: Tuesday, March 28, 2023  
 LOCATION: City Hall & Zoom  
 CALLED TO ORDER: 8:02 AM  
 MEETING ADJOURNED: 8:53 AM  
 NEXT MEETING: Tuesday, April 25, 2023

NAME	PRESENT	ABSENT
Ron Clipp, Chair	X	
Tim Delanty	X	
Bill Newhouse		X
Stacie Swederska	X	
Dan Warner		X
Karen Drexler	X	
David Smith	X	
Frank Romano	X	
Vacancy		
Emerson Smith, Council Liaison		X
Eric Peterson, City Liaison		X

Also, in attendance:

Gregory Donovan – Fiscal Planning & Performance Manager, City of Webster Groves  
 Joe Rath – Former Commission Member  
 Officer Ahmar Rasool – Webster Groves Police Department  
 Fran Sudekum – Administrative Support

**Approval of Minutes** – A motion to approve the February minutes was made by Karen Drexler, seconded by David Smith, and was unanimously approved.

**Welcome New Commission Member** – Frank Romano – Owner of The Parkmoor Drive-In in Old Webster, has been appointed to the Commission.

**Decorative Rooftop Lighting** – No update.

**FY24 Budget** – Commission Members reviewed the updated budget sheet reflecting the changes discussed at the February Commission meeting (See Appendix A). It appears the separate line item of \$5K for the Old Webster Holiday Open House was left off the budget sheet; Commission Members all agree it is their intention to include it. Commission Members requested clarification on the holiday advertising, Holiday Open House, and WalktoberFest figures.

**MOTION:** Dave Smith made a motion to approve the budget as presented. Frank Romano seconded the motion, and it was unanimously approved.

**Parks Department Services** – A miscommunication with the placement of new hanging baskets in the District needs to be clarified. The Commission had previously decided to place the new baskets on Lockwood east of Elm, not west of Elm.

**Old Webster Summer Night Street Dance** – David Smith is chairing the event; Joe Rath and Dan Warner are working with Mr. Smith; Fran Sudekum will be engaged to assist. The stage has been booked from Florissant and the special activities permit has been approved. The event takes place on June 17. Patrons will again be encouraged to get carryout from a Webster eatery and picnic at the event. A couple of food trucks will possibly be at the event as well. Frank Romano discussed the possibility of having their snoballs at the event.

**Old Webster Jazz & Blues Festival** – Planning is underway. Starting time will be a little later than in previous years; the Festival will start at 1:00 PM. Patrick Murphy and Dan Warner have been pursuing sponsorships; there are multiple sponsorships levels from \$8K and lower. There will again be two stages, one on Allen and one on Gore.

**Next Meeting** – Tuesday, April 25, 2023 at 8:00 AM

**Adjournment** – Meeting adjourned at 8:53 AM.



# APPENDIX A

# Old Webster Proposed Budget FY2024

Budget Year 2024

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Department Entry/Request
<b>Fund 12 - OLD WEBSTER TAXING DISTRICT FUND</b>								
<b>REVENUE</b>								
Department <b>00 - REVENUE</b>								
<i>PROPERTY TAX</i>								
401	REAL ESTATE TAXES -CURRENT	42,151.57	44,536.54	40,776.44	41,023.00	43,000.00	43,928.00	42,246.00
Budget Transactions								
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request		Est. 3% Increase		1.0000		42,246.00		42,246.00
Department Entry/Request Totals								\$42,246.00
407	INTEREST ON PROPERTY TAXES	4.40	.00	.00	.04	.00	13.00	.00
		<i>PROPERTY TAX Totals</i>						
		\$42,155.97	\$44,536.54	\$40,776.44	\$41,023.04	\$43,000.00	\$43,941.00	\$42,246.00
<i>LICENSES</i>								
420	BUSINESS LICENSES	44,527.58	39,741.59	37,812.45	49,799.47	37,000.00	37,000.00	45,000.00
Budget Transactions								
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request		Est. based on 2022 Results		1.0000		45,000.00		45,000.00
Department Entry/Request Totals								\$45,000.00
		<i>LICENSES Totals</i>						
		\$44,527.58	\$39,741.59	\$37,812.45	\$49,799.47	\$37,000.00	\$37,000.00	\$45,000.00
<i>OTHER INCOME</i>								
470	INTEREST INCOME	1,695.46	1,693.70	269.90	46.87	.00	238.00	2,000.00
Budget Transactions								
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request		Est. Interest Return from Investment Strategy		1.0000		2,000.00		2,000.00
Department Entry/Request Totals								\$2,000.00
490	MISCELLANEOUS INCOME	254.12	.00	.00	6,156.81	100.00	.00	1.00
		<i>OTHER INCOME Totals</i>						
		\$1,949.58	\$1,693.70	\$269.90	\$6,203.68	\$100.00	\$238.00	\$2,001.00
<i>OTHER FINANCING SOURCES (USES)</i>								
999	OPERATING TRANSFERS OUT	(37,980.00)	(39,322.00)	(43,324.00)	(40,950.00)	(42,644.00)	(42,644.00)	(43,000.00)
Budget Transactions								
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request		Est. from FY23 Actual		1.0000		(43,000.00)		(43,000.00)
Department Entry/Request Totals								(\$43,000.00)
		<i>OTHER FINANCING SOURCES (USES) Totals</i>						
		(\$37,980.00)	(\$39,322.00)	(\$43,324.00)	(\$40,950.00)	(\$42,644.00)	(\$42,644.00)	(\$43,000.00)
Department <b>00 - REVENUE Totals</b>		\$50,653.13	\$46,649.83	\$35,534.79	\$56,076.19	\$37,456.00	\$38,535.00	\$46,247.00
<b>REVENUE TOTALS</b>		\$50,653.13	\$46,649.83	\$35,534.79	\$56,076.19	\$37,456.00	\$38,535.00	\$46,247.00



# Old Webster Proposed Budget FY2024

Budget Year 2024

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Department Entry/Request
<b>Fund 12 - OLD WEBSTER TAXING DISTRICT FUND</b>								
<b>EXPENSE</b>								
Department <b>01 - GENERAL GOVERNMENT</b>								
Program <b>77 - OLD WEBSTER</b>								
<i>MATERIALS &amp; SUPPLIES</i>								
730	OPERATIONAL EQUIPMENT	.00	.00	.00	.00	17,801.00	17,801.00	8,400.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Bench Replacement					6.0000	1,400.00	8,400.00	
					Department Entry/Request Totals		8,400.00	
<i>MATERIALS &amp; SUPPLIES Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$17,801.00	\$17,801.00	\$8,400.00
<i>CONTRACTUAL SERVICES</i>								
803	PROFESSIONAL SERVICES	.00	.00	.00	.00	6,000.00	6,000.00	6,000.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Admin Support					12.0000	275.00	3,300.00	
Department Entry/Request OWTA Admin Support					12.0000	150.00	1,800.00	
Department Entry/Request Special Events - Admin Support					1.0000	900.00	900.00	
					Department Entry/Request Totals		\$6,000.00	
810	DISPOSAL SERVICES	.00	.00	.00	.00	1,900.00	2,800.00	2,616.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Recycling Services					12.0000	218.00	2,616.00	
					Department Entry/Request Totals		\$2,616.00	
814	LAND RENTAL	.00	.00	.00	.00	15,218.00	19,000.00	17,428.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Employee Parking - Congregational Lot 80%					12.0000	1,029.00	12,348.00	
Department Entry/Request Employee Parking - Moody Lot 50%					12.0000	340.00	4,080.00	
Department Entry/Request Employee Parking - Renegotiation Reserve (for possible increase)					1.0000	1,000.00	1,000.00	
					Department Entry/Request Totals		\$17,428.00	
823	STREET LIGHTS	.00	.00	.00	.00	1,400.00	1,400.00	1,500.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Electricity for Lights					12.0000	125.00	1,500.00	
					Department Entry/Request Totals		\$1,500.00	



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Budget Year 2024

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Department Entry/Request
<b>Fund 12 - OLD WEBSTER TAXING DISTRICT FUND</b>								
<b>EXPENSE</b>								
Department <b>01 - GENERAL GOVERNMENT</b>								
Program <b>77 - OLD WEBSTER</b>								
<i>CONTRACTUAL SERVICES</i>								
830	ADVERTISING	.00	.00	.00	.00	30,000.00	30,000.00	22,800.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request General Advertising					1.0000	700.00	700.00	
Department Entry/Request Holiday Advertising					1.0000	4,500.00	4,500.00	
Department Entry/Request Jazz & Blues Festival Sponsorship					1.0000	5,000.00	5,000.00	
Department Entry/Request PaintWebster Sponsorship					1.0000	200.00	200.00	
Department Entry/Request Street Dance Sponsorship					1.0000	4,100.00	4,100.00	
Department Entry/Request WalktoberFest Sponsorship					1.0000	5,000.00	5,000.00	
Department Entry/Request WKT Advertising Package					1.0000	3,300.00	3,300.00	
Department Entry/Request Totals							22,800.00	
851	CONTRACT AREA MAINTENANCE	.00	.00	.00	.00	.00	.00	5,000.00
Budget Transactions								
<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Department Entry/Request Facade Lighting Program					1.0000	5,000.00	5,000.00	
Department Entry/Request Totals							5,000.00	
<i>CONTRACTUAL SERVICES Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$54,518.00	\$59,200.00	\$55,344.00
<i>CAPITAL OUTLAY</i>								
901	OPERATIONAL EQUIPMENT	.00	.00	.00	.00	2,380.00	2,380.00	.00
906	CONTRACT CONSTRUCTION	.00	.00	.00	.00	2,620.00	.00	.00
<i>CAPITAL OUTLAY Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$2,380.00	\$0.00
Program <b>77 - OLD WEBSTER Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$77,319.00	\$79,381.00	\$63,744.00
Department <b>01 - GENERAL GOVERNMENT Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$77,319.00	\$79,381.00	\$63,744.00
Department <b>05 - PLANNING &amp; DEVELOPMENT</b>								
Program <b>50 - OLD WEBSTER TAXING DISTRICT</b>								
<i>MATERIALS &amp; SUPPLIES</i>								
701	MISCELLANEOUS	4,500.00	.00	.00	505.00	.00	.00	.00



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Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Amended Budget	2023 Estimated Amount	2024 Department Entry/Request
Fund 12 - OLD WEBSTER TAXING DISTRICT FUND								
<b>EXPENSE</b>								
Department 05 - PLANNING & DEVELOPMENT								
Program 50 - OLD WEBSTER TAXING DISTRICT								
<i>MATERIALS &amp; SUPPLIES</i>								
730	OPERATIONAL EQUIPMENT	3,491.98	13,261.50	2,886.13	8,821.54	.00	.00	.00
Budget Transactions								
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request Trash Cans				4.0000		.13		1.00
				Department Entry/Request Totals				\$1.00
<i>MATERIALS &amp; SUPPLIES Totals</i>		\$7,991.98	\$13,261.50	\$2,886.13	\$9,326.54	\$0.00	\$0.00	\$0.00
<i>CONTRACTUAL SERVICES</i>								
803	PROFESSIONAL SERVICES	4,366.00	3,016.00	5,488.62	5,563.51	.00	.00	.00
810	DISPOSAL SERVICES	1,419.82	1,487.87	1,594.79	2,074.87	.00	.00	.00
814	LAND RENTAL	12,780.00	13,204.55	13,226.28	15,135.75	.00	.00	.00
823	STREET LIGHTS	1,171.77	1,149.79	1,147.87	1,148.23	.00	.00	.00
830	ADVERTISING	21,309.33	19,012.43	24,567.49	17,161.58	.00	.00	.00
Budget Transactions								
<i>Level Transaction</i>				<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>
Department Entry/Request Trade Association Open House				1.0000		.50		1.00
				Department Entry/Request Totals				\$1.00
851	CONTRACT AREA MAINTENANCE	.00	.00	.00	325.00	.00	.00	.00
<i>CONTRACTUAL SERVICES Totals</i>		\$41,046.92	\$37,870.64	\$46,025.05	\$41,408.94	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAY</i>								
906	CONTRACT CONSTRUCTION	.00	.00	.00	1,792.50	.00	.00	.00
<i>CAPITAL OUTLAY Totals</i>		\$0.00	\$0.00	\$0.00	\$1,792.50	\$0.00	\$0.00	\$0.00
Program 50 - OLD WEBSTER TAXING DISTRICT Totals		\$49,038.90	\$51,132.14	\$48,911.18	\$52,527.98	\$0.00	\$0.00	\$0.00
Department 05 - PLANNING & DEVELOPMENT Totals		\$49,038.90	\$51,132.14	\$48,911.18	\$52,527.98	\$0.00	\$0.00	\$0.00
<b>EXPENSE TOTALS</b>		\$49,038.90	\$51,132.14	\$48,911.18	\$52,527.98	\$77,319.00	\$79,381.00	\$63,744.00
Fund 12 - OLD WEBSTER TAXING DISTRICT FUND Totals								
<b>REVENUE TOTALS</b>		\$50,653.13	\$46,649.83	\$35,534.79	\$56,076.19	\$37,456.00	\$38,535.00	\$46,247.00
<b>EXPENSE TOTALS</b>		\$49,038.90	\$51,132.14	\$48,911.18	\$52,527.98	\$77,319.00	\$79,381.00	\$63,744.00
Fund 12 - OLD WEBSTER TAXING DISTRICT FUND Totals		\$1,614.23	(\$4,482.31)	(\$13,376.39)	\$3,548.21	(\$39,863.00)	(\$40,846.00)	(\$17,497.00)
Net Grand Totals								
<b>REVENUE GRAND TOTALS</b>		\$50,653.13	\$46,649.83	\$35,534.79	\$56,076.19	\$37,456.00	\$38,535.00	\$46,247.00



# Old Webster Proposed Budget FY2024

Budget Year 2024

EXPENSE GRAND TOTALS	\$49,038.90	\$51,132.14	\$48,911.18	\$52,527.98	\$77,319.00	\$79,381.00	\$63,744.00
Net Grand Totals	\$1,614.23	(\$4,482.31)	(\$13,376.39)	\$3,548.21	(\$39,863.00)	(\$40,846.00)	(\$17,497.00)